



Board of Trustees

Meeting Minutes – Thursday, February 10, 2022

Location: 3CDC Office, 1203 Walnut St

Attendance:

Board of Trustees: • Brian Banke (Chair) • Harry Blanton • Kristi Farris • Lindsey Taylor (via WebEx) • Amanda Darnell • Jon Burger • Markiea Carter

3CDC Staff and Guests: • Tim Szilasi • Marissa Reed • David Vissman • Sara Bujas • Jenn Martin • Becca Callen • Monica Morton

A quorum being present, Brian Banke (Chair) called the DCID Board of Trustees Meeting to order on Thursday, February 10, 2022 at approximately 8:00 am.

I. Approval of Minutes

Upon motion duly made and seconded, the Board of Trustees approved the January 13, 2022 Meeting Minutes with no changes.

II. Finance Responsibilities

Mr. Szilasi informed the Trustees about Financial Reporting and Audit Requirement and requested the board to approve DCI/3CDC to work with the AOS (Ohio Auditor of State) at no cost. More precisely to open and account in the AOS' Hinkle Reporting platform, determine what years the AOS will require financial information to be reported and if any fines will be assessed for not reporting in prior years. Upon motion duly made and seconded, the Board of Trustees approved only the request to engage DCI/3CDC to start working with AOS.

Next, the Trustees discussed the need to have an audit performed by an accounting firm. The request not to have an audit performed by an accounting firm was not approved.

Next, Mr. Szilasi asked for approval from the Board of Trustees to engage 3CDC to perform bookkeeping services for DCID and to remove the Positive Pay feature from the US Bank account. The Trustees discussed the requests and concluded they need more details on how the bookkeeping services would be performed as well as a clear outline of responsibilities. The requests were not approved.

III. Treasurer's Report

Mr. Szilasi provided the Trustees with the Final 2021 Financial Results for DCID. He explained where the operating deficit comes from and indicated adjustments made for legal services and one-time items.

IV. Freedom Center

Mr. Banke made a motion to approve the renewal of the National Underground Railroad Freedom Center Agreement for a period 2022 – 2025. The motion was seconded and approved.

V. DCI Operating Budget – 2021

Mr. Szilasi provided an update on 2021 DCI Operating budget after reconciliation and explained changes.

VI. Stakeholder Services

Ms. Bujas shared stakeholder requests for January and explained how the new system allows us to better track requests, identifying recurring requests and hot spots.

VII. New Business - Monthly Meeting Topics

Mr. Vissman suggested that following meetings be focused on a specific topic. The Trustees accepted the suggestion.

With there being no further business, Mr. Banke adjourned the DCID Board of Trustees Meeting at 9:02 a.m.

Sara Bujas